

# Bank Reconciliation

## Microsoft Dynamics™ SL

### BENEFITS

- **Easy to Setup**

Define your company's bank accounts and you are ready to start reconciling. Additional features allow you to optionally include transactions from General Ledger, Accounts Payable, Payroll (including ACH/Direct Deposit) and Accounts Receivable modules.

- **Easy to Use**

Once set up, the bank reconciliation process can be performed in three easy steps. First, select the period and import cash transactions from the selected modules. Review, and then clear the checks and receipts in the reconciliation screen. Finish by closing the period. It's that simple!

- **Fully Integrated**

Save time by reconciling checks and receipts from multiple modules in one place. Bank Reconciliation provides importing capabilities from Accounts Payable, Accounts Receivable, Payroll and General Ledger. Bank files can be imported to automatically match and clear bank transactions. Several formats are available: Standard Data Format (SDF or Fixed Length), Comma Separated text (CSV) and BAI2, the banking standard for cleared transaction exports.

### Make reconciliation of your bank accounts easier and faster by automating your bank reconciliation process

Account reconciliation is a necessary process, but can be a tedious one. Bank Reconciliation in Microsoft Dynamics™ SL provides a simple approach that lets you remove as much paperwork as possible from the process. The module frees up your accounting staff to focus on more strategic work.

Cleared	Clear Date	Original Module	Orig Ref Nbr	Tran Amount	Tran Date	Tran Desc
<input checked="" type="checkbox"/>	4/24/2007	AP	001433	-6680.02	1/2/2004	IR01 Bank of America 94
<input type="checkbox"/>	10/20/2005	AP	001434	-208.00	1/2/2004	IR02 Bank of America - 9
<input type="checkbox"/>	10/20/2005	AP	001435	-2134.51	1/2/2004	OR01 Oregon Departmer
<input checked="" type="checkbox"/>	4/24/2007	AP	001436	-497.27	1/15/2004	BR01 James W. Bruckner
<input type="checkbox"/>	10/20/2005	AP	001437	-142.40	1/15/2004	DE01 Deluxe Business Fc
<input checked="" type="checkbox"/>	4/24/2007	AP	001438	-37.60	1/15/2004	DE02 Dex Media, Inc.
<input type="checkbox"/>	10/20/2005	AP	001439	-1141.87	1/15/2004	HI 011 Donna Hurst

*Using a screen that is formatted like your bank statement, enter beginning and ending dates and review transactions. Clear individually, or import transactions from a bank file and automatically match for monthly reconciliation.*

## FEATURES

## BENEFITS

<b>Three-Step Bank Reconciliation Process</b>	First, select the period and import cash transactions from the selected modules (Accounts Payable, Accounts Receivable, Payroll or General Ledger). Review and then clear the checks and receipts in the reconciliation screen. Finish by closing the period.
<b>Automated Check Clearing Process</b>	The check clearing process can be performed manually or through an import process. This process uses data provided by your bank and marks the corresponding entries as cleared. Bank files can be imported to automatically match and clear bank transactions. Several formats are available: Standard Data Format (SDF or Fixed Length), Comma Separated text (CSV) and BAI2, the banking standard for cleared transaction export
<b>Easily Manage Account Balances</b>	The reconciliation screen provides a window into your current bank balances. View outstanding checks and receipts and mark items cleared to reconcile your bank accounts.
<b>Reporting</b>	Includes detail and summary reports listing items transferred, cleared and un-cleared, as well as file copies of the bank reconciliation.

For more information about Microsoft Dynamics SL, visit: [www.microsoft.com/dynamics/sl](http://www.microsoft.com/dynamics/sl)

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